

MINUTES OF THE PUBLIC BOARD MEETING  
HELD MONDAY, MARCH 19, 2012 AT 7:00 P.M.  
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. RESOLUTION FOR EXECUTIVE SESSION

At **7:08 p.m.** *Mrs. Lombard* moved the following resolution:

WHEREAS, pursuant to N.J.S.A.10:4-12(b), the Montclair Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A.10:4-12(B) (1) – (9);

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education shall forthwith enter into closed session to discuss the following matters concerning: *personnel report* and *out of district placements*.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Seconded by *Ms. Larson* and approved by a vote of 7-0.

B. EXECUTIVE SESSION

C. RETURN TO OPEN SESSION

D. STATEMENTS

The meeting reconvened at **7:39 p.m.**

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On Thursday, May 19, 2011 notice of this meeting was faxed to the Montclair Times, the Herald News and the Star-Ledger. The time, date and location of this meeting were accurately set forth therein.
2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
3. Copies have also been mailed to all persons who have requested same at no cost.

“Please be advised that this meeting is considered a public meeting under the law and may be taped, broadcasted, used or reproduced in ways and in mediums beyond the control of the Board of Education. Individual statements and opinions expressed are solely those of the speakers and do not necessarily represent the Montclair Board of Education.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data regarding yourself or others during this public meeting, this information may be collected and used by others. Accordingly, the Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and

employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Speakers should therefore carefully evaluate their statements for individual consequences under the law, and should obtain any appropriate professional advice prior to speaking.”

E. THE PLEDGE OF THE ALLEGIANCE

The Pledge of Allegiance occurred at **7:40 p.m.**

F. ROLL CALL

	PRESENT	ABSENT
Angelica Allen-McMillan	<u>    x    </u>	<u>    </u>
Tanya Coke	<u>    x    </u>	<u>    </u>
Robin Kulwin	<u>    x    </u>	<u>    </u>
Leslie Larson	<u>    x    </u>	<u>    </u>
Shelly Lombard	<u>    x    </u>	<u>    </u>
Norman Rosenblum	<u>    x    </u>	<u>    </u>
Deborah Wilson	<u>    x    </u>	<u>    </u>
Staff Members	<u>    10    </u>	
Members of the Public	<u>    90    </u>	
Members of the Press	<u>    1    </u>	

G. MINUTES

**Mrs. Kulwin** moved to approve the following minutes:

1. Public Board Meeting held on Monday, February 27, 2012
2. Workshop Public Board Meeting held on Monday, March 5, 2012

Seconded by **Dr. Allen-McMillan** and approved by a vote of 7-0 with 0 abstentions.

The Board updated the public on the superintendent search.

**Ms. Larson** announced that the subcommittee of the Board in charge of the superintendent search have interviewed six firms and are making a recommendation to hire Ray and Associates to conduct the superintendent search for the district.

Ms. Larson spoke about the improvements made to the parent survey. She indicated that parents will have a 2- week window to respond to the survey. She encouraged everyone to fill out the survey.

**Ms. Coke** updated the Board on the school magnet review. She added that the District Management Council (DMC) was hired to review the magnet school system in the district. She stated that they also used the magnet review as an opportunity to look at how the system may be recalibrated for optimal

integration both racial and social economic and to drive academic achievement. The DMC conducted 15 focus groups with members of the public. There were 150 people interviewed in this process. Others will have an opportunity to weigh in on the magnet system through an online system that will be put out in the next couple of weeks.

## H. SUPERINTENDENT'S REPORT

*Dr. Alvarez* spoke about the Primary Unit parents workshop held by Sylvia Bryant and noted that it was a good turnout.

Dr. Alvarez spoke about the District-wide musical festival and that it has become a tradition in the District. He acknowledged the students and faculty at Hillside School on their performance of the South Pacific musical production.

Dr. Alvarez stated that there were 108 applicants for the Bullock School principal position. They narrowed it down to 10 applicants that will be invited to interview with a group of parents and staff. He concluded that they expect to have a decision mid to end of April.

*Mrs. Lombard* gave a general summary of the history of prior budgets. She indicated that the Board is committed to improving the schools in a very efficient manner that takes into account the financial realities. She stated that the Board of Education has been committed to the Pre-K but that this is probably not a time where the Board can keep its commitment to the Pre-K because the first priority is K-12.

Mrs. Lombard stated that the Board realizes that the Adult School serves people who don't have children in the school and again the first mission and priority is K-12. When people move to Montclair, they are looking for good schools and reasonable taxes and that is what the Board is committed to. She added that the Board would hate to lose the Adult School and would encourage them and continue to hear any other proposals they may have.

Mrs. Lombard explained the actions of the Board on proposals. She added that the Board also makes the decision regarding proposals such as the artificial turfing of Henninburg Field and whether or not it could be done financially. The Board decided that at this point they are very conscious of the town debt and that the Field turfing was not something that they would want to undergo because of the financial impact. She stated that they would like to see a more comprehensive plan in the future.

### Discussion of the 2012-2013 Budget

*Mrs. Sullivan* spoke about the following highlights of the budget:

- No increase to tax levy
- Additional revenue identified from fund balance and state aid
- Additional resources provided for instruction and student support
- No reduction to existing programs or staff
- \$1.9 million under state CAP of 2%
- \$950,000 deposit into Capital Reserve account

Mrs. Sullivan spoke about the following break down for sources of revenue of the budget:

Source	Actual 11-12	Proposed 12-13	% Change
Local tax levy	\$97,509,698	\$97,509,698	0%
Basic state aid	\$4,648,780	\$6,586,651	41.7%
Extraordinary aid	\$425,000	\$600,000	41.2%
Spec ed Medicaid	\$79,459	\$80,853	1.8%
Fund balance	\$3,280,919	\$5,646,392	72.1%
Prior year's PO's	\$42,233	0	-100%
<u>Other revenue</u>	<u>\$335,000</u>	<u>\$335,000</u>	<u>0%</u>
Total Operating Budget	\$106,321,089	\$110,758,594	4.2%
Adult School	\$499,520	\$557,554	11.6%
Education jobs fund	\$299,536	\$0	-100%
<u>Special revenue</u>	<u>\$4,379,511</u>	<u>\$2,913,122</u>	<u>-33.5%</u>
Total Budget	\$111,499,656	\$114,229,270	2.4%

Mrs. Sullivan stated that although more state aid was received than anticipated, percentage of the budget supported by state aid is still well below the percentage from years ago.

Mrs. Sullivan stated that last year the tax levy decreased by 3.6%, and this year there is a flat tax levy.

Mrs. Sullivan spoke about changes to the operating budget as follows:

- Deposit into capital reserve in the amount of \$950,000
- Staffing additions in the amount of \$828,000
- Programs/Services in the amount of \$243,000
- One-time expenses in the amount of \$1,219,000
- Health insurance in the amount of \$926,000
- Aides (added during 11-12) in the amount of \$150,000
- CO Admin (vacancies during 11-12) in the amount of \$122,000
- Property /liability insurance in the amount of \$48,000
- Loss of Education jobs funds in the amount of \$299,000
- Other salary increases (returns from LOA's, etc) in the amount of \$120,000
- Decrease in all other accounts (\$505,000)

Total increase to the operating budget amounts to \$4,400,000

Mrs. Sullivan spoke about some of the following staffing additions made in the district:

- .8 Full Time Equivalent Mandarin Teachers were added and \$213,315 was added to the budget due to loss of the FLAP grant.
- 2.0 Full Time Equivalent High School Teachers –SLC's in the amount of \$100,000.
- 3.0 Full Time Equivalent SAC's –Elementary in the amount of \$150,000.
- 1.0 Full Time SPED-Inclusion Specialist in the amount of \$90,000
- 2.5 Full Time MS Literacy Teachers in the amount of \$125,000
- 1.0 Full Time MS Match Coaches in the amount of \$50,000
- .4 Full Time MS Math/SCI Teachers in the amount of \$25,000
- .5 Full Time Elementary Physical Education Teachers in the amount of \$25,000
- 0.6 Full Time Nurse in the amount of \$30,000
- 1.0 Nurse's Aide in the amount of \$25,000

Total Staffing increase of 12.8 Full Time Equivalent Positions amounts to \$828,315

Mrs. Sullivan spoke about the other increases to the budget as follows:

- IMANI in the amount of \$36,000
- MS after school programs in the amount of \$17,000
- Sister to Sister program in the amount of \$5,000
- SPED-Pre-k child find in the amount of \$60,000 (reallocation)
- Teachers College Partnership in the amount of \$80,000
- Summer programs in the amount of \$14,570
- Elementary report card revision in the amount of \$10,000
- Education Excellence for NJ – teacher evaluation in the amount of \$20,000

Total other increases to budget programs amounts to \$242,570

Mrs. Sullivan also spoke about the one-time expenses as follows:

- Server Virtualization in the amount of \$130,000
- Mt. Hebron infrastructure in the amount of \$100,000
- Mt. Hebron learning labs in the amount of \$140,000
- Technology Equipment for all schools in the amount of \$300,000
- Planetarium upgrade in the amount of \$75,000
- MHS facilities improvements in the amount of \$100,000
- Textbooks in the amount of \$374,000

The total of the one-time expenses amounts to \$1,219,000

*Mrs. Sullivan* stated that the *Capital Budget* is a 5-year model for planning purposes but we are requesting approval for 1-year which is the 2012-2013 school year in the amount of \$3.8 million and include the following:

- Roofing in the amount of \$749,000
- HVAC in the amount of \$50,000
- Site Improvements in the amount of \$ 40,000
- Environmental in the amount of \$ 50,000
- Heningburg Field in the amount of \$933,000
- Other Projects in the amount of \$2,047,000

Mrs. Sullivan went on to explain about the costs for roofing and health and safety repairs as follows:

- Roofing
  - High School Auditorium and Science in the amount of \$690,000
  - Bradford in the amount of \$59,000
- Other
  - Boiler replacement and repairs to central heat plant in the amount of \$575,000
  - Sidewalks/Concrete repairs in the amount of \$336,000
  - Masonry/Waterproofing in the amount of \$283,000
  - Exhaust Repairs in the amount of 15,000
  - Kitchen Repairs in the amount of \$110,000

Mrs. Sullivan spoke about the costs for educational/aesthetics as follows:

- Mt. Hebron in the amount of \$370,000
  - Renovate classroom into Project Lead the Way Lab
- Nishuane Gym in the amount of \$18,000
  - Painting
- Renaissance Carpet and Floor Replacement in the amount of \$55,000
- Heningburg Field in the amount of \$933,000
  - Renovate and install Artificial Turf

Mrs. Sullivan concluded that other projects included in the capital budget include the following:

- District Wide Repairs
  - HVAC repairs in the amount of \$50,000
  - District wide Site Improvements in the amount of \$40,000
  - Environmental Issues in the amount of \$50,000
  - Floor Replacements in the amount of \$50,000
  - Security in the amount of \$30,000
  - Window repairs in the amount of \$20,000
- High School Cafeteria
  - Lights and ceiling replacement in the amount of \$63,000
- George Inness
  - Door replacements gyms and locker rooms in the amount of \$63,000
- Nishuane
  - Clock Replacements in the amount of \$28,000

- Northeast
  - Gutter replacement in the amount of \$16,000

## I. BOARD OF EDUCATION REPORTS

### Committee Reports

- a. Budget Committee  
None.
- b. Communications Committee  
None.
- c. Curriculum Committee  
None.
- d. Facilities and Enrollment Advisory Committee  
None.
- e. Personnel Committee  
None.
- f. Special Needs Committee  
None.

## J. COMMENTS

1. PTA  
None.

2. MEA

*Gayle Shephard*, of the MEA spoke about the response from the MEA regarding the members experiencing crisis.

Ms. Shephard stated that when one area of the contract is in crisis, the entire MEA is in crisis. The MEA reflects the diversity of the town and powerful magnet school system—the MEA is confident that they all mirror the same goal which is to provide quality education for students in Montclair schools. Attendance at Board meetings and MEA logo shirts speaks to the commitment to the Association, members, public education, and most specifically the students.

Ms. Shephard thanked the Board for opportunities of collaboration and that the MEA look forward to many more opportunities.

## K. COMMENTS FROM THE PUBLIC – AGENDA ITEMS AND NON-AGENDA ITEMS

The Board allowed time for the public to comment on agenda items.

## L. GENERAL RESOLUTIONS

*Ms. Coke* moved to approve the following resolution:

1. Resolution re: Submission of Application of the Race to the Top, Phase 3 (RTTT3) Grant for the Award Period of 7-1-12 to 11-30-12

WHEREAS, The Montclair Board of Education approves the submission of application for funds under the Provisions of the Race to the Top, Phase 3 (RTTT3) Grant, for the award period of 7-1-12 to 11-30-12

WHEREAS, The Board of Education agrees to comply with the guidelines pertaining to said grant;

NOW, THEREFORE, BE IT RESOLVED that copies of this application be forwarded to the State Department of Education.

2. Resolution re: Approval of the Revised School Field Trips

WHEREAS, The new jersey department of education accountability regulations require approval of all school related field trips by the board of education and,

WHEREAS, the field trip must be directly related to instruction and class work,

NOW, THEREFORE, BE IT RESOLVED that the following field trips are approved:

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
4-3-12	Glenfield	7	Springfield	Mesob Restaurant, Mtc	\$10	Extension of knowledge of ancient African and New Eastern cultures
4-26-12	Glenfield	6-8	Gill	MHS	\$5	Students will attend the annual Model UN sponsored by CGI at the HS
3-23-12	Glenfield	7	Etter	Bellevue Theater, Mtc.	\$15	After reading the novel, we will compare and contrast the film version to meet new standard
3-22-12	MHS	10-12	Weber	Fed Challenge, NYC	0	Program instruction on domestic monetary policy
4-4-12	MHS	9-10	Weber	Credit Suisse, NYC	0	Academic competition
3-25-12	MHS	9-12	Blackburn	NJPAC	\$25	Concludes a ballet instructional unit



SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
4-29-12	MHS	9-12	Blackburn	State Theater New Brunswick, NJ	\$25	Michael Moschen Visionary performing artist MacArthur Genius Award winner
4-10-12	MHS	10-12	Portas	Liberty Science Ctr, NJ	0	Interactive theater to view a kidney transplant
3-27-12	MHS	9-11	Portas	NJ Food Bank, Hillside NJ	0	Community Service
3-30-12	MHS	10-12	Hobbs	Temple Univ, Penn State Univ, Pa	\$20	College tour-students will attend and participate in information sessions on college admissions
4-27-12 to 5-2-12	MHS	12	Schnitzer	Salt Lake City, Utah	0	DECA..Student earned the opportunity to compete based on his performance at DECA State Competition
4-13-12	MHS	9-12	Burzynski	Eagle Rock Lanes, West Orange	0	Therapeutic field trip for level II students in ESS program to promote team building and healthy living
3-31-12	MHS	9-11	Portas	American Museum,of Natural History, NYC	0	Students will tour museum
4-26-12	Edgemont	2	Pasterino	Turtle BackZoo, West Orange, NJ	\$11.5 0	Life Science-studying living things and their environments.
6-5-12	Edgemont	2	Fiumara	Morris Museum, Morristown, NJ	\$13	Musical Machines, an exhibit recounting history of music boxes and exploration of sound and music

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
4-4-12	Bradford	K	Cahill	NY Transit Museum, Brooklyn, NY	\$10	Students will learn about the train while on the train, tour the museum and participate in a hand on workshop
4-2-12	Watchung	5	Arnold	MSU	\$10	See play "Lily's Crossing" historical fiction, we read the book in class
5-21-12 to 5-23-12	Watchung	4	Arnold	Fairview Lake YMCA, Stillwater, NJ	\$60	Intensive study in Earth and Environmental Sciences
3-25-12	Hillside	3-5	Newby-Phillips	NJ PAC	\$15	Students will be able to view and differentiate between the styles and structures of types of dance studied in class
4-25-12	Hillside	3-5	Phillip	MSU	\$2	Special Education Olympics
4-9-12 4-10-12 4-11-12	Mt. Hebron	6	Persad	TS Ma Chinese Restaurant	\$12	We will be learning about the culture and food of China.

BE IT FINALLY RESOLVED that the field trips are approved in accordance with the New Jersey Department of education accountability regulations.

Seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Tanya Coke	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Robin Kulwin	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Leslie Larson	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Shelly Lombard	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Norman Rosenblum	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Deborah Wilson	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>

M. BUSINESS

*Dr. Allen-McMillan* moved to approve the following resolution:

1. Resolution re: Monthly Budget Reports and Bills and Claims

RESOLVED that pursuant to N.J.A.C.6A:23-2.11<sup>3</sup>, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23-2.11(a), and that pursuant to N.J.A.C.6A:23-2-11(c)<sup>4</sup>, after review of the board secretary’s monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for the month of March, 2012 in the amount of \$1,719,976.53, Supplemental Bills and Claims list for the month of February, 2012 in the amount of \$ 111,863.76, and the attached Appropriation Adjustments for the month of February, 2012 in the amount of \$885,706.34

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair for the month of March, 2012 in the amount of 8,500,000.00,

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges Receipts of the attached Budget Reports for the month of February, 2012, the Secretary’s Report for the month of February, 2012 and the Treasurer’s Report for the month of January, 2012. (*Attachment A*)

Seconded by *Ms. Larson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Tanya Coke	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robin Kulwin	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Leslie Larson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Shelly Lombard	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Norman Rosenblum	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Deborah Wilson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

2. Resolutions

*Dr. Allen-McMillan* moved to approve the following resolutions:

a. Resolution re: Adoption of 2012-2013 Budget

WHEREAS, the Montclair Board of Education has discussed and reviewed the proposed 2012-2013 Budget, and

WHEREAS, New Jersey Statutes Title 18A:7D-27 and the New Jersey State Department of Education prescribe the method, time and format for the submission of a proposed Budget to the County Superintendent of Schools,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education, after careful study and due deliberation, does hereby approve the FY2012-2013 school district budget (under separate cover) for submission to the Essex County Superintendent:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$111,316,148	\$97,509,698
Separate Proposal	\$ 0	\$ 0
Special Revenue Fund	<u>\$ 2,913,122</u>	<u>\$ 0</u>
<b>Total Base Budget</b>	<b>\$114,229,270</b>	<b>\$97,509,698</b>

BE IT FURTHER RESOLVED that the Montclair Board of Education approves a deposit of \$950,000 into a capital reserve account,

BE IT FINALLY RESOLVED that this budget includes a maximum amount allotted for conference and travel of \$150,000, public relations of \$100,000 and legal fees of \$250,000.

b. Resolution re: Authorization of School bonds for Capital Purposes

WHEREAS, the Montclair Board of Education has reviewed the Long Term Capital Needs Plan 2012-2013 through 2016-2017, and

WHEREAS, the Montclair Board of Education does hereby determine, after careful study and due deliberation, that it is necessary to raise funds for roofing replacement at various schools, energy conservation and environmental projects district-wide, site improvements district-wide and district-wide building modifications, and

WHEREAS, the needs identified in the capital plan have also been identified in the District's Long Range Facility Plan, and

NOW, THEREFORE, BE IT RESOLVED that the total amount estimated to be necessary for said projects for 2012-2013 is \$2,936,000 (attached), plus Section 20 costs of \$117,440 related to the issuance of bonds, and

BE IT FINALLY RESOLVED that the School Business Administrator is hereby directed to forward a certified copy of this resolution to the Montclair Board of School Estimate forthwith.

c. Resolution re: Appointment of Member to the Montclair Board of School Estimate and Negotiations Committee

RESOLVED, that Shelly Lombard be, and hereby is, appointed to serve as a member of the Montclair Board of School Estimate replacing Deborah Wilson, until the next organizational meeting of the Board and until the appointment and qualification of her respective successor, and

RESOLVED, that Tanya Coke be, and hereby is, appointed to serve as a member of the negotiations committee replacing Leslie Larson, until the next organizational meeting of the Board and until the appointment and qualification of her respective successor.

d. Approval of Conference and Travel Expenses

moved to approve the following resolutions:

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

CONFERENCE AND TRAVEL EXPENSES					
<u>CONFERENCE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
Children with Language Disorders: Determining Intervention Goals and Strategies	Phyllis Lowenthal	Pupil Services	\$225.00	To learn contemporary developmental paradigms for assessing language and communication challenges in these areas.	Suffern, NY
2012 NJEA Technology Integration	Vicky Chang	Nishuane	\$30.00	To develop more creative and engaging lesson plans in the classroom.	Kean University, Union, NJ
Occupy the Classroom	Jennette Williams	Edgemont	\$32.00	To further enhance teaching skills and deliver prewriting and comprehension strategies to reading and English language learners.	Montclair State University
EE4NJ-Teacher Evaluation	Lydia Furnari	DOI	\$75.11	This seminar will provide the district	North Brunswick, NJ

CONFERENCE AND TRAVEL EXPENSES					
<u>CONFERENCE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
Seminar				with a detailed overview of each of the 4 teacher evaluation models, approve for the New Jersey EE4NJ pilot.	
Helping Students with Autism Learn During Group Instruction	Vanessa Ehrmann	Bradford	\$120.00	To learn to arrange the classroom, plan lessons, improve observational learning and incorporate technology and motivational systems to promote positive learning within group instructional formats	Edison, NJ
June Institute- Teachers College Writing	Marianne Sender Stephanie Drozd Michele Kinnas Deborah Maher Patricia Duddy	Renaissance Mt. Hebron Mt. Hebron Glenfield Mt. Hebron	\$675.00 \$675.00 \$675.00 \$675.00 \$675.00	To enable teachers to provide enhancement instruction for students who struggle with writing, expression, usage, and organization.	Columbia University
August Institute- Teachers College Writing	Caitlyn Adamo Megan Murphy Allison Particelli Atara Bernheim Mary Fiumara Karen Plaskow Pamela Gerdes Caryane Ekcardt	Nishuane Hillside Mt. Hebron Mt. Hebron Edgemont Edgemont Hillside Hillside	\$675.00 \$675.00 \$675.00 \$675.00 \$675.00 \$675.00 \$675.00 \$675.00	This workshop will promote the delivery of instruction to deepen understanding of writer's workshop and provide new ideas for instruction.	Columbia University
August Institute- Teachers College	Victoria Meisch Rhonda Smith Karyn Mliszewski Abigail Ernst	Watchung Glenfield Northeast Watchung	\$675.00 \$675.00 \$675.00 \$675.00	This institute provides workshops and instruction for reading to help	Columbia University

CONFERENCE AND TRAVEL EXPENSES					
<u>CONFERENCE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
Reading	Caralyn Damiano	Northeast	\$675.00	reach instructional and academic goals.	

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by *Mr. Rosenblum* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Tanya Coke	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robin Kulwin	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Leslie Larson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Shelly Lombard	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Norman Rosenblum	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Deborah Wilson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

3. Contract Awards

a. Resolution re: Award of Contract for Superintendent Search Firm

*Ms. Larson* moved to approve the following resolutions:

WHEREAS, N.J.S.A. 18A:18A-3 states in part "Any purchase, contract or agreement...may be made, negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", when the cost does not exceed \$36,000 and

WHEREAS, the Montclair Board of Education wishes to hire a firm to assist in the search for a Superintendent of Schools and

WHEREAS, the Montclair Board of Education has received proposals from various firms providing this service,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education, after careful study and due deliberation, does hereby award a contract to Ray and Associates, Inc., to assist the Superintendent Search Committee in hiring a Superintendent as a rate of \$16,500, plus expenses.

b. Award of Transportation contract for the 2012-2013 School Year (Renewal)

WHEREAS, N.J.S.A. 18A-18A-5(B) authorizes the awarding of a contract to other governmental agencies without benefit of advertising and bidding, and

WHEREAS, the Essex County Services Commission has provided transportation service to out-of-district special education students of Montclair and has offered these same services for the 2012-2013 school year,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education award a contract to the Essex County Educational Services Commission for transportation of eligible students for whom applications are submitted by the Montclair Board of Education, and

BE IT FINALLY RESOLVED that the Board President and the Board Secretary be authorized to execute the contract attached and issue a purchase order for this contract effective July 1, 2012, through June 30, 2013.

- c. Resolution re: Award of Contract for Multi Purpose Room Window Replacement at the Northeast School

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on March 6, 2012, for Multi Purpose Room Window Replacement at the Northeast School. Four (4) companies received copies of the bid and one (1) bid was received (see attached).

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education accepts the recommendation of the Board's Architect, Richard Rigolo, AIA, and awards a contract for Multi Purpose Room Window Replacement at the Northeast School to R.D. Architectural, 9-02 Saddle River Road, Fair Lawn, New Jersey, 07410, in the total amount of \$74,000.00.

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Tanya Coke	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robin Kulwin	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Leslie Larson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Shelly Lombard	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Norman Rosenblum	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Deborah Wilson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>



4. Resolution re: Approval of the *Revised* Personnel Report

*Dr. Allen-McMillan* moved to approve the following resolution:

WHEREAS, the Superintendent has recommended that the Board approves the actions contained in the attached *Revised* Personnel Report.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the *Revised* Personnel Report of March 19, 2012, including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law. (*Attachment B*)

Seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Tanya Coke	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robin Kulwin	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Leslie Larson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Shelly Lombard	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Norman Rosenblum	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Deborah Wilson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

5. Resolution re: Approval of Out-of-District Placements

*Mr. Rosenblum* moved to approve the following resolutions:

WHEREAS, the Superintendent recommends that the Board approves the actions contained in the Out-of-District Placements.

BE IT RESOLVED that the Board approves the actions attached in the Out-of-District Placements of March 19, 2012. (*Attachment C*)

Seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Tanya Coke	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robin Kulwin	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Leslie Larson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Shelly Lombard	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Norman Rosenblum	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Deborah Wilson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

## N. COMMENTS FROM MEMBERS OF THE BOARD

*Mr. Rosenblum* spoke about attending the SVPA Dance Concert and it was great.

*Dr. Allen-McMillan* stated that she was in awe when she saw the SVPA performance and how it speaks to the value the community holds for the arts.

*Ms. Larson* stated she attended the PTA Council meeting. She thanked the PTA for their involvement in the schools and district.

*Ms. Coke* attended a recent SEPAC meeting at Mt. Hebron School where Linda Mithaug and staff gave a presentation on all of the technology that are being rolled out for use by our autistic students. That was really quite fascinating to see and she thanked all staff involved in that. She also spoke about the survey that will be distributed to the public about how the District's website can be changed and used.

*Mrs. Kulwin* stated that if anyone in the community has any questions regarding the budget process please continue to reach out. She thanked all for their questions and noted that they have been responded to and will continue to be going forward.

*Mrs. Lombard* thanked senior staff for all of the work that they've done on the budget. She also thanked Board members for their hard work with all of the committees.

## O. ANNOUNCEMENT OF FUTURE MEETING DATES

The next meeting of the *Board of Education* will be held on Monday, April 9, 2012 and will open at 7:00 p.m. public but will go immediately into executive session. The meeting will reconvene in public approximately at 7:30 p.m. in the Atrium of the George Innes Annex, 141 Park Street.

The meetings of the *Board of School Estimate* will be held at 7:00 pm in the Atrium of the George Inness Annex, 141 Park Street on the following dates:

Thursday, March 22, 2012	Board of School Estimate Workshop
Monday, March 26, 2012	Board of School Estimate Budget Workshop and Public Hearing
Monday, April 2, 2012	Board of School Estimate Adoption of School Budget

## P. ADJOURNMENT

At *9:34 p.m.* *Ms. Larson* moved to adjourn the meeting; seconded by *Mrs. Kulwin* and approved by a vote of 7-0.

Respectfully submitted,

Dana Sullivan  
Board Secretary